

**PLANNING AND TRANSPORTATION COMMITTEE – OUTSTANDING ACTIONS**

Item	Date	Action/ Responsible Officer	Progress Update and Date to be progressed/completed
1	17 Nov 2020, 15 Dec 2020, 5 Jan 2021, 26 Jan 2021, 16 Feb 2021, 24 Feb 2021, 9 March 2021, 30 March 2021, 22 April 2021, 12 May 2021, 8 June 2021, 29 June 2021, 20 July 2021, 7 Sept 2021, 21 Sept 2021, 26 Oct 2021, 16 Nov 2021, 14 Dec 2021, 11 Jan 2022, 1 Feb 2022, 22 Feb 2022, 26 April 2022, 17 May 2022, 7 June 2022, 1 July 2022, 19 July 2022, 20 Sept 2022, 11 Oct 2022, 1 Nov 2022, 10 Jan 2023, 7 March 2023, 11 May 2023, 18 July 2023, 3 October 2023, 21 November 2023, 12 December 2023, 31 January 2024, 5 March 2024, 14 May 2024, 23 July 2024, 4 October 2024	<p style="text-align: center;"><b><u>Member Training</u></b></p> <p style="text-align: center;"><b>Chief Planning Officer and Development Director / Director of the Built Environment</b></p> <p>A Member questioned whether there would be further training provided on Daylight/Sunlight and other relevant planning matters going forward. She stated that she was aware that other local authorities offered more extensive training and induction for Planning Committee members and also requested that those sitting on the Planning Committee signed dispensations stating that they had received adequate training.</p> <p>The Chair asked that the relevant Chief Officers consider how best to take this forward. He also highlighted that the request from the Town Clerk to all Ward Deputies seeking their nominations on to Ward Committees states that Members of the Planning &amp; Transportation Committee are expected to undertake regular training.</p>	<p><b>UPDATE: (4 OCTOBER 2024):</b>                      New Committee Members are provided with training on key aspects. A programme of wider Member training was implemented in 2023. A Carbon Options Guidance (COG) PAN 2023 training session for Planning &amp; Transportation Committee Members will take place on 5 November 2024.</p>